

## **Daily Scrum Meeting Minutes:**

**Attendees:** Mateo Escobar, Nikohl Fuentes, Ryan Hamel, Sebastian Medina, Marian Mora

**Start time:** 11:00 A.M.

**End time:** 12:00 P.M.

### **Mateo Escobar**

- How many hours did I work since the last meeting?
  - I have worked three hours and a half since the last meeting
- What was done since the last scrum meeting?
  - Since the last scrum meeting I have have prep for the final presentation.
- What is planned to be done until the next scrum meeting?
  - We are finished with capstone presentation.
- What are the hurdles?
  - No hurdles at the moment.

### **Nikohl Fuentes:**

- How many hours did I work since the last meeting?
  - I worked three hours.
- What was done since the last scrum meeting?
  - Finalized our final deliverables and final presentation day!
- What is planned to be done until the next scrum meeting?
  - We must finalize our documentation and final deliverable.
- What are the hurdles?
  - No remains.

### **Sebastian Medina:**

- How many hours did I work since the last meeting?
  - 3
- What was done since the last scrum meeting?
  - Did last minute practice for the Senior Design Showcase
- What is planned to be done until the next scrum meeting?
  - Do well in the Senior Design showcase.
- What are the hurdles?
  - Time is often a common hurdle.

### **Marian Mora:**

- How many hours did I work since the last meeting?
  - I worked three hours.

- What was done since the last scrum meeting?
  - Finalized our final deliverables and final presentation day!
- What is planned to be done until the next scrum meeting?
  - We must finalize our documentation and final deliverable.
- What are the hurdles?
  - No more hurdles.

**Ryan Hamel:**

- How many hours did I work since the last meeting?
  - One hour
- What was done since the last scrum meeting?
  - Finished some of the submittable work.
- What is planned to be done until the next scrum meeting?
  - Practice presentation.
- What are the hurdles?
  - No hurdles remain